



QUEENSLAND WILDLIFE
ARTISTS SOCIETY
INCORPORATED

INSPIRED BY NATURE

MEMBER BY-LAWS

Purpose.

This document is an addendum to the QWASI Model Rules V2_31/03/2019 of The Queensland Wildlife Artist Society Inc.

- 1) The management committee may make, amend, or repeal by-laws, not inconsistent with the Model Rules, for the internal management of the association.
- 2) A by-law may be set aside by a vote of members at a general meeting of the association. By-Laws are adopted as an agreement among members and must be formally accepted and/or amended at a general meeting of the society and be unanimously accepted by those present.

Policy name/number: By-Laws_V1 Version 1 Drafted by Committee. Approved on 31/03/2019

Responsible person Secretary Scheduled review date 31/03/2021

Reviewed on 28/03/2021 AGM, no amendments

Reviewed July 2021 – amendment of documents held by Secretary.

Reviewed at AGM March 2023 – Version 3

Reviewed at General meeting July 2023 for Digital and AI generated art clause – Version 4

AIMS/ OBJECTS:

1. To pursue excellence in Wildlife Art (being both flora and fauna).
2. To embrace both classical and innovative approaches to Wildlife Art.
3. To encourage membership to engage with their subject matter and the environment in order to represent the animals form, colour and behaviour accurately.
4. To engage the general public and to educate them through art, on the importance of preserving our unique natural heritage.
5. To assist young and emerging artists to achieve their potential with access to workshops, talks and demonstrations in Wildlife Art by leading artists.
6. To organize environmentally themed exhibitions to support conservation and to increase awareness of species and habitat, covering a wide spectrum of flora and fauna from Australia and around the world.
7. To generate career support, professional development opportunities and to facilitate art sales and commissions for artist members.
8. To liaise with other relevant organizations with like interests.

MEMBERSHIP FEES

Fee Structure for full financial year, 1st January – 31st of December, half year prices also apply.

Ordinary member \$60 (half year 1st July – 31st December - \$30)

Friend Membership \$30 (half year 1st July – 31st December - \$15)

Youth Membership (Under 18 Years) \$25 (half year 1st July – 31st December - \$12.50)

Life member \$0

COMMITTEE

President

Vice President – 1-2 positions

Secretary

Treasurer

FORMATION OF SUB COMMITTEES

Under the rules of the association sub committees may be formed under the following team leaders and are as follows:

- Exhibitions Officer – responsible for exhibitions, displays
 - Sub committees maybe formed.
- Newsletter Editor – responsible for 4 newsletters per year
- Web Master – responsible for updating website information
- Social Media – responsible for keeping the QWASI face book and Instagram pages engaging and active
- Graphic Designer – responsible for designing flyers for exhibitions and advertising
- Events Officer – to organise events, workshops, guest speakers and demonstrations
- Safety Officer – to keep and update the first aid kit as required. To follow up on any incident/accident as required. To form part of the executive committee's role, as directed by the President.

COPYRIGHT & THE IMPORTANCE OF PHOTOGRAPHIC REFERENCE MATERIAL

- a) Absolutely no breach of copyright law is permitted.
- b) The use of photographic reference material is allowed provided the photograph is a UNIQUE photo taken by the artist, a friend, or a family member.
- c) If the photograph is purchased from a photographer, **'sole use' permission must be granted** in writing, from the photographer.
- d) If your reference photos are from another person's photograph (with no breach of copyright in the production of the work) please acknowledge the photographers name on the label at the back of the artwork.
- e) Published photographers' photos (those you have not gained permissions for use from) must not be used to produce an artwork. The only exception is where they are used as a reference only. I.e., if you need to see a certain detail of a bird or animal more clearly. (Therefore, there is no breach of copyright).

EXHIBITING WITH QWASI

The following additions to the By-Laws are taken from the QWASI Registration Form and Conditions of Entry Forms and can be updated as appropriate.

ELIGIBILITY TO EXHIBIT

1. Exhibiting artists will be asked to sign a declaration to the effect that:
 - a. They are the sole creator of the work submitted and that it is not copied, in whole or in part or in reverse, from any other person's work or material exhibited or published in any format.
 - b. Their entry/entries and any other works or material submitted are their property and do not infringe any third-party rights.
 - c. At any time if requested by QWASI, they shall provide such documents and acts as may be reasonably required to perfect the rights granted to it by these conditions.
 - d. Insurance of artwork is the artist's responsibility and that QWASI does not provide insurance for exhibited work.
 - e. By entering an exhibition, the artist agrees to indemnify and hold QWASI and its respected officers, harmless from any liability or damages of any kind, including legal fees and costs, resulting from any claim of infringement or other proprietary right of any person or entity.
 - f. Decisions of the QWASI committee and person's officially representing QWASI committee are final.
 - g. The artist understands that the QWASI committee will not enter any discussion or correspondence on the matter.
2. Exhibiting artists will be asked to complete an ABN/GST declaration or hobbyist 'Statement by Supplier' form.
3. Exhibitions are open to financial members and invited artists.
4. Entries should be the original work of the artist and must not be copied directly or in reverse image, either in whole or part, from any other person's work or material including photographs.
5. QWASI accepts all original artwork created using only traditional methods and mediums. No photography, digital art or AI-generated images will be accepted.
6. Original artwork must not have been exhibited at the Brisbane Botanic Gardens in the past 3 years. As a general rule but at times this maybe expanded for special exhibitions. Priority will be given to work new to QWASI exhibitions.
7. Artwork must have been completed within the past 3 years.
8. All original work must be for sale; junior members may mark their work not for sale. (NFS)
9. The Committee reserves the right to not exhibit any work deemed unsuitable due to subject, style, framing, or copyright infringement.
10. Hanging will be at the discretion of the QWASI hanging Committee or the host gallery if applicable.

LIABILITY

11. The society will exercise all reasonable care in handling artwork and merchandise submitted but accepts no responsibility for loss or damage to work while in their care.
12. Insurance of artwork is the responsibility of the artist.

13. The artist assumes all responsibility for the artwork once sold, if there is buyer discontent the society will not be involved.
14. The society accepts no responsibility for incorrect names in the catalogue or name plates.

ENTRY FEES AND COMMISSION

15. Entry Fees for artwork and merchandise will be advised in the entry forms sent to artists prior to each exhibition.
16. Entry fees are non-refundable and payable with the entry form.
17. A commission of 25% is normally retained by QWASI.

AWARDS

18. A Peoples' Choice Award will be presented at the end of some exhibitions. The member with the artwork with the most votes will have their work featured on the next exhibitions advertising material.
19. Our Annual Awards are presented at our **Annual Exhibition** held at the Brisbane Botanic Gardens, Mt Coot-tha.

GENERAL

20. Any member found openly criticizing members work to other members and/or the buying public will be cautioned. If they persist, they will be asked to leave the membership.
21. The subject matter for a themed exhibition will be notified prior to any exhibition.
22. The committee reserves the right to photograph works for publicity and for advertising purposes.
23. 'NO PHOTOGRAPHY OF ARTWORK' signs will be displayed at the discretion of the committee.

ARTWORK REQUIREMENTS

24. Subject matter must be easily recognizable as representative of the animal or plant species. The artistic approach can be traditional or innovative.
25. Exhibits must not contain any natural animal objects such as feathers, fur, plant life, skin etc.
26. Framed work must be professionally framed, with appropriate cord/wire and D rings ready for hanging. Artwork not framed to an appropriate standard will be excluded from the exhibit.
27. Artwork labels are provided prior to each exhibition and must be attached to the rear of the artwork.
28. Wide edge canvases do not require framing. It is preferable that narrow edged canvases are framed with a floating frame to prevent warping.
29. Size restrictions for artwork will be notified via exhibition entry forms.
30. Unframed work can be displayed either; shrink wrapped or securely wrapped in cellophane.
31. 3D exhibits may be of any medium (note clause 24.) the artwork must be stable and consider public safety and OH&S issues.
32. 3D exhibitors may supply their own plinths (in good condition) for their artwork.

MERCHANDISE

33. All merchandise must be clearly marked with price with the artist's initials and item code on a **removable sticker** /label attached to the item.
34. Items without price labels will be excluded from sale.

ARTIST PROFILE DISPLAY BOOK

35. QWASI maintains an Artist Profile book. All artists are invited to supply or update their Artist's Profile for inclusion in the Artists Profile book. Please email your CV with 2 – 3 images to the secretary before the annual exhibition.

Additional QWASI Documents held by the QWASI Secretary.

Updated July 2021, as needed.

1. Insurance Documents – Ansvar Insurance Limited – Policy # NFPIB/220653 - 1/07/2022 – 1/07/20231 – Google Docs – **Renewal 01/07/2023-24**
2. Model Rules - PDF file name '**2019_QWASI_Model Rules_V6**' (No changes)
3. By-Laws – '**2023_V3 QWASI By-Laws**'
4. Membership – Application/Renewal Form – **2022.04.30-Application/Renewal Form_V6**
5. Welcome Letter **2021_QWASI Welcome Letter – V4**
6. Incident/Accident Form - **V1_07/2018** (No Changes)
7. Exhibition documents
 - a. Conditions of Entry Form & Registration Form (now combined as one document)
 - b. Entry Forms & Labels – Paintings, 3D & Merchandise, Artwork Labels (now one document)
 - c. Copyright for Visual Artists
 - d. Copyright Labels
 - e. Purchasing Agreement Re-Copyright (for sales desk to capture sales information)
 - f. Volunteer Assistance Form
 - g. Various Posters
 - h. People's Choice Award flyers

Inventory of items held by QWASI

<p>Large Container (Liz Burnett) Tea / coffee / sugar / Mugs Biscuit jars x 2 Sugar pots x 2 Milk Jugs x 4 Spoon Jug x 1 Teaspoons x 10 Toth picks, Napkins Alfoil, Black garage bags Round Tablecloths x 4 Tea towels x 2</p>	<p>Small Container (Liz Burnett) Fancy Teacups and Saucers (some on loan L Saunders) 10 x cup, saucer, and plate 6 x cup, saucer 7x Boxes of glasses – 24 in each box</p>
<p>Tablecloths(Liz Burnett) 10 x Stretch Fitted 5 x Black stretched fitted</p>	<p>Secretary Filing Storage Box (Secretary) Old Newsletters Files past & present Common Seal</p>
<p>Card Stands (Cathy) 1 Card Stand 1 Black metal print stand</p>	<p>Laptop (Treasurer) 1 x Old Mac Laptop – no longer in use 1 x Mac Laptop / Case purchased 2022 1 x Apple iPad</p>
<p>Banners (Cathy) 1 x small banner 1 x larger banner 1 x roll up stand 1 x A frame (refurbished 2022)</p>	<p>Admin Box (Treasurer) Receipt books, Various Stationary items for exhibition's, exhibition signage. One Cash tin, Perspex donation box, Perspex Peoples' choice ballot box Artists Profile Books X 2 With artist's profile</p>
<p>Square Payment System + charger etc.</p>	<p>Mobile 1 x Samsung Mobile purchased 2022</p>
<p>Plinths 3 small 3 medium 3 large</p>	<p>Art products for demonstrations (Broccoli Box)</p>
<p>First Aid Kit – held by:</p>	<p>Charging Leads (Treasurer) Various to suit all devices</p>
<p>Club Shirts 13 Polo Shirts various sizes Old Logo</p>	<p>QWASI Name Badges President Vice President Treasurer Secretary</p>

Authorization
President: Esther Horton
Date: 4/8/2023
Version 4 - 2023